

Project Manager / Project Architect: Full-Time

About RINKA

TO INSPIRE THROUGH THOUGHTFUL DESIGN

RINKA is a design collective specializing in creative problem-solving and innovative placemaking to create meaningful experiences for people. We maintain a broad-based architectural practice that connects inspiring designs with practical and functional solutions. Collaborating to ensure success, our team builds long-term relationships with progressive and visionary clients.

Our design approach has fostered deep relationships with clients in Fort Lauderdale, and we are looking to grow our Florida office. This unique position will collaborate with our Milwaukee office on other project teams across the country.

As a Project Manager / Project Architect

You will have a key leadership role in the firm, managing all aspects of RINKA's high-profile architectural projects. Well qualified candidates will demonstrate the leadership characteristics of a strong architectural professional, including skills in: construction management, planning, team building, communications, supervising, leading and motivating, research of zoning/building codes, materials and assemblies, building structures and systems, and construction documentation/construction administration.

As a Project Manager / Project Architect you will be responsible for:

- Supporting/Leading the project team as a Project Manager / Architect at various stages of Project Development & Construction
- Managing the Delivery of the Project Documents
- Construction Administration & Correspondence
- Supporting/Managing Project Communications
- Managing Architect/Owner Consultant Coordination Efforts
- Researching building/zoning codes and restrictions and communicating to team members
- Participating in potential project pursuits and firm development

What We Look For:

- Minimum 4-year college degree from an accredited school of architecture required
- Graduate degree is a plus
- Accreditation as a licensed Architect or a demonstrated path toward licensure
- Prior experience and a proven record of successful projects as a Project Manager / Project Architect in a reputable architectural firm required
- Flexibility to focus on concurrent projects in various stages of development
- Strong management and mentorship skills
- Technical prowess & knowledge of Autodesk Revit
- Strong presentation and communication skills; ability to prepare and conduct client presentations and project meetings with consultants and team members.
- Ability to juggle multiple tasks, collaborate on large teams and work well under deadlines

Our Culture Rocks!

At RINKA, we take our projects seriously, not ourselves. You will be both joining an established award winning firm with an office in Milwaukee, and paving the way for our own identity in South Florida. Our social events represent our teams' diverse range of interests, and we are already shaping our involvement in the community of Fort Lauderdale. Our office shared with Affiliated Development at The SIX13 is walkable from the Brightline Train station and downtown Fort Lauderdale. RINKA's office in The SIX13 boasts a ten-minute drive from the beach and less than five minutes from the area's popular restaurants and bars.

Reach Out

Please submit a resume and a portfolio of project work that you have been directly involved with to Sara at sslowinski@rinka.com